



Government Medical College, Thiruvananthapuram
Department of Medical Education, Government of
Kerala

Tender Ref No:C1/8113/2023/GMCT

Dated:.16.10.2023

**e-Tender Notice for the supply of Equipment for College of
Pharmaceutical Sciences in Government Medical College,
Thiruvananthapuram**

1. Estimated cost : Rs.3,00,000/- (Rupees Three Lakh only)
2. Cost of Tender Form : Rs.900/- + GST Rs.162/-
3. E.M.D : Rs.3000/-
4. Details of payment : Online

Sd/-
Principal

General Tender Terms & Conditions for e-tender

This is an e-Tender being published online for **the supply of Equipments for College of Pharmaceutical Sciences**, as detailed in Appendix I to Government Medical College Hospital, Thiruvananthapuram(hereinafter referred to as “GMCTVPM”).The tender is invited in **2(two)**bid system from registered and eligible firms through e-procurement portal of Government of Kerala (<https://www.etenders.kerala.gov.in>).Prospective bidders willing to participate in this tender shall necessarily register themselves with above mentioned e-procurement portal.

The tender timeline is available in the critical date section of this tender published in www.etenders.kerala.gov.in.

A). Online Bidder registration process:

Bidders should have a Class II or above Digital Signature Certificate (DSC) to be procured from any Registration Authorities (RAs) under the Certifying Agency of India. Details of RAs are available on www.cca.gov.in.Bidders should have been registered in www.etenders.kerala.gov.in website for participating in tender.

Bidders may contact e-Procurement support desk of Kerala State IT Mission through email: etendershelp@kerala.gov.in for assistance in this regard.

B). Online Tender Process:

The tender process shall consist of the following stages:

- i. **Downloading of tender document:** Tender document will be available for free download on www.etenders.kerala.gov.in. However, tender document fees shall be payable at the time of bid submission as stipulated in this tender document.
- ii. Pre-Bid meeting – NA.
- iii. **Publishing of Corrigendum:** All corrigenda shall be published on www.etenders.kerala.gov.in and shall not be available elsewhere.
- iv. **Bid submission:** Bidders have to submit their bids along with supporting documents to support their eligibility, as required in this tender document on www.etenders.kerala.gov.in. No manual submission of bid is allowed and manual bids shall not be accepted under any circumstances.
- v. **Opening of Technical Bid and Bidder short-listing:** The technical bids will be opened, evaluated and shortlisted as per the eligibility and technical qualifications. All documents in support of technical qualifications shall be submitted (online). Failure to submit the documents online will attract disqualification. Bids shortlisted by this process will be taken up for opening the financial bid.
- vi. **Opening of Financial Bids:** Bids of the qualified bidder’s shall only be considered for opening and evaluation of the financial bid on the date and time mentioned in critical date’s section.

C). Documents Comprising Bid:

1. The First Stage (Technical bid):

Pre-Qualification or Technical proposal shall contain the scanned copies of the documents in [Appendix V](#) which every bidder has to upload in pdf. Also go through the Part I of this document.

The department doesn't take any responsibility for any technical snag or failure that has taken place during document upload.

2. The Second Stage (Financial bid (BOQ)):

The Bidder shall complete the Price bid as per format given for download along with this tender and upload it.

Note: The blank price bid should be downloaded and saved on bidder's computer without changing file-name otherwise price bid will not get uploaded. The bidder should fill in the details in the same file and upload the same back to the website.

Fixed price: Prices quoted by the Bidder shall be fixed during the bidder's performance of the contract and not subject to variation on any account. A bid submitted with an adjustable/variable price quotation will be treated as non-responsive and rejected.

D). Tender Document Fees, Earnest Money Deposit (EMD) and security deposit

The Bidder shall pay tender document fees and Earnest Money Deposit as mentioned in the tender notification. The category of Company/firm which are exempted from submission of EMD is detailed in [Appendix III](#). Tender fee will be exempted as per the relevant Government orders in force. Copy of the substantiating documents for exemption of Tender fee/EMD is to be uploaded along with the Technical Bid. The Bid security is required to protect the purchaser against risk of Bidder's conduct, which would warrant the forfeiture of security.

The successful bidder shall submit another agreement in Kerala Stamp Paper worth Rs.200 as shown in [Appendix VI](#) and a security deposit of 5% of the total value of supply order in the form of Demand Draft/Bank guarantee/Fixed Deposit Receipt in favor of Principal, GMCTVPM. This shall be returned, interest free, after satisfactory completion of the contract.

Online Payment modes: The tender document fees and EMD can be paid through internet banking/NEFT facility as detailed in the e-Procurement system:

E). Submission process:

For submission of bids, all interested bidders have to register online as explained above in this document. After registration, bidders shall submit their Technical bid and Financial bid online on www.etenders.kerala.gov.in along with online payment of tender document fees and EMD.

For page by page instructions on bid submission process, please visit www.etenders.kerala.gov.in and click "Bidders Manual Kit" link on the home page.

It is necessary to click on "Freeze bid" link/ icon to complete the process of bid submission otherwise the bid will not get submitted online and the same shall not be available for viewing/ opening during bid opening process.

The bidders are advised to get latest updates on various announcements in the www.etenders.kerala.gov.in regarding the changes, if any, in the tender procedures.

Principal

PART I (TECHNICAL BID)

I. GENERAL TERMS AND CONDITIONS (GTC)

1. The Bidders shall have to satisfy the eligibility conditions in [Appendix II](#) of the Tender. The Bidders are required to upload the proof of fulfilling these conditions, duly filled declaration as shown in [Appendix IV](#) and the format of the Technical Bid as shown in [Appendix V](#).
2. The Bidders are required to upload scanned copy of duly filled in agreement in Kerala Stamp Paper worth Rs.200 as shown in [Appendix VI](#).
3. The Bidders should ensure that all the documents in the checklist of Technical bid are uploaded as a single pdf document. Documents in the
4. The items quoted and supplied should be branded and of superior quality with BIS/ISO standards.
5. The rates in the financial bid should be quoted in Indian currency.
6. Samples should be supplied as and when required at free of cost.
7. Advance payment will not be effected and payment will be made only after the satisfactory completion of the supply and stock entry.
8. Details of warranty/guarantee should be specified.
9. CAMC charges shall be offered for applicable equipments.
10. Earnest money is liable to be forfeited, if the contractor selected for the work fails to sign the formal agreement within 20 days from the date of issue of work award letter.
11. Bids which do not fulfil all or any of the conditions or are incomplete in any respect are liable to summarily rejected.
12. Any concealment of fact like blacklisting or non-performance in earlier contract will make the Bid inadmissible.

Appendix I

Sl. No.	Name of item	Specification	No of units
1	Hot Plate with magnetic stirrer	Maximum stirring speed - 2300 rpm with speed control, 600W, 160 mm diameter, top plate material Al alloy, Temperature - 0 to 350°C	1
3	Double stage Rotary Vane vacuum pump	Power Supply single phase 110V-220V, Pumping rate ≥ 240 L/min, Maximum Pressure 4×10^{-1} Pa, Rotation speed 1400-1700 rpm, Ambient Temperature 10~40°C, Volume of Oil 06~1.1L, Noise Level ≤ 52 dB, Weight Max Max. 19-25 Kg, Dimension 440x144x217 (mm) without oil mist filter (Max)	1
4	Dispensing balance	Double pan stainless steel torsion type balance mounted on the corrosion resistant base Capacity- upto 100 gm, Equipped with a drawer for holding weights and other equipment's	20
6	Hemocytometer	Complete haemocytometer set consisting of Neubaur blood counting chamber brightlined, R.B.C pipette, W.B.C pipette, cover slips packed in a velvet covered wooden or plastic box	10
8	Rota rod apparatus	For mic/Rats by changeable rotors. Display for the number of lanes - 4 or 5 with minimum 75 mm lane width fall of time. Display-LED or LCD, Speed of rotation - 2 to 60 RPM, the timer-0 to 999.9 seconds with resolution of 0.1 seconds, size of rotor for rat - 60 mm and for mice - 30 mm, Certification-CE complaint	1
9	Eddy's Hot plate	Aluminium heating surface with perpex enclosure and solid state temperature controller with micro-controller based digital temperature indicator controller to set surface temperature between 30° to 80 ± 0.2 °C. It should have uniform surface heat distribution and temperature stability	1
10	Sahil's Haemoglobinometer	Complete Sahil's haemoglobinometer set consisting of haemoglobin tube, comparator, pipette, amber coloured glass bottle, glass stirrer, dropper with teat and cleaning brush.	5
11	Electronic balance 2-digit	Capacity 200 g, Accuracy 0.01 g, Calibration Fully automatic, Pan size $\geq 140 \times 164$ mm, Display Type LCD, Readability 0.001 g, Linearity 0.002 g, Material ABS/ glass, Response Time 2-3 sec, Sensitivity drift 2 ppm, Frequency 50 Hz, Pan material Stainless steel, Voltage 230V	1

Appendix II

ELIGIBILITY CONDITIONS

1. The Bidder should be registered with GST department.
2. The Bidder should not have been black listed by any Ministry/Department of Government of India, State Governments/PSUs. A declaration in the prescribed format attached as Annexure-V to this effect is to be attached with the bid.

Appendix III

EMD EXEMPTION

EMD is exempted, if the tenderer comes in any one among the following category. They shall upload the scanned copy of the relevant certificate in Bid No.1 (technical bid).

- (a) Firms who are registered with the Store Purchase Department or the Directorate General of Supplies and Disposables, New Delhi are exempted from furnishing EMD for tenders in respect of stores by which they have registered as suppliers of stores.
- (b) Micro and small enterprises in industrial co-operatives within the Kerala State which are certified as such by the Director of Industries and Commerce or by the General Manager, District Industries Centre are exempted in respect of certified items from furnishing EMD in support of tenders.
- (c) The Khadi and Village Industries, Co-operative Societies and the institutions registered- under the Travancore Cochin Literary Scientific and Charitable Societies Registration Act 1955 within Kerala State which are certified as such by the Secretary, Kerala Khadi and Village Industries Board are exempted from furnishing EMD in support of tenders.
- (d) Micro, small and medium enterprises registered with the National Small Industries Corporation Ltd., New Delhi and in respect of which competency certificates are issued by the Corporation will be exempted from payment of EMD.
- (e) Government institutions / Kerala Public Sector Undertakings which manufacture and supply stores are exempted from furnishing EMD
- (f) Kerala State Small Industries Development Corporation Ltd. when it participates in the tender on behalf of small scale units will be exempted from furnishing EMD.

Appendix IV

DECLARATION

1. I, _____ Son/Daughter/Wife of Shri _____
Signatory of the _____ (name of the agency/ firm), is
competent to sign this declaration and execute this tender document.

2. I have carefully read and understood tender documents, all the terms
& conditions and undertake to abide by them. In case, if I fail to complete the
work/supply the goods within stipulated time schedule, the penalty shall be
levied as per contract condition.

3. My agency/firm is not blacklisted/debarred/penalized from participating in
tender of any Ministry/Department of Government of India/State Government.

4. The information/documents furnished along with the above application are
true and authenticate to the best of my knowledge and belief. I am aware of the
fact that furnishing of any false information/fabricated document would lead
to rejection of my tender at any stage besides liabilities towards prosecution
under appropriate law.

**Dated Signature of the authorised
signatory of the Tenderer with his/her name
and designation and seal of the Firm**

Appendix V

PROFORMA FOR TECHNICAL BID

Sl No	Particulars	To be filled in by the tenderer
1	Name of Tendering Company/ Firm /Agency	
2	Name of proprietor / Director of Company/Firm/agency	
3	Full Address of Reg. Office with Telephone No., FAX No. & E-Mail	
4	Name, designation and contact number of the representative of the Bidder to whom all reference shall be made to expedite technical co-ordination.	
5	GST Registration No. (upload copy)	
6	Whether the firm is blacklisted/ debarred/ penalized by any Govt. Department (upload declaration in Appendix IV)	
7	Whether the duly signed agreement (Appendix-VI) in Kerala Stamp Paper worth Rs.200has been uploaded?	
8	Tender fee remitted and Transaction No. (If exempted from payment of Tender fee, copy of the substantiating Document to be uploaded)	
9	Amount of EMD and Transaction No. (If exempted from payment of EMD, copy of the substantiating Document to be uploaded)	

Appendix VI

AGREEMENT

Articles of agreement executed on this the day of between the Governor of Kerala (hereinafter referred to as “the Government”) of the one part and Shri.....

..... (H.E. name and address of the tenderer) (hereinafter referred to as “the bounden”) of the other part.

WHEREAS in response to the Notification No. dated the bounden has submitted to the Government a tender for the specification therein subject to the terms and conditions contained in the said tender;

WHEREAS the bounden has also deposited with the Government a sum of `Rs. (Rupees) as earnest money for execution of an agreement undertaking the due fulfilment of the contract in case his tender is accepted by the Government.

NOW THESE PRESENTS WITNESS and it is hereby mutually agreed as follows:

1. In case the tender submitted by the bounden is accepted by the Government and the contract for is awarded to the bounden, the bounden shall within days of acceptance of his tender execute an agreement with the Government incorporating all the terms and conditions under which the Government accepts his tender.

**CHECKLIST OF ESSENTIAL DOCUMENTS TO BE UPLOADED AS A
SINGLE PDF FILE IN PART – I OF BID (Technical Bid)**

Sl No.	Name of Document	Page no
1	Documents for substantiating Tender fee / EMD exemption, if any	
2	Copy of GST Registration Certificate	
3	Declaration in Appendix IV	
4	Technical Bid in Appendix V	
5	Duly signed agreement (Appendix-VI) in Kerala Stamp Paper worth Rs.200	
6	Brochure/Pamphlet to support Technical Specification	
7	Checklist of essential documents. (With page nos noted)	